

# Northampton Diverse Communities Equalities Forum

on Thursday, 5 June 2014 at 6:30 pm until not later than 8:30 pm in The Godwin Room, St. Giles Square, Northampton, NN1 1DE.

## Agenda

1. **Welcomes, introductions and apologies**
2. **Minutes and matters arising**
3. **Nomination of the Community co-chair and election**
4. **Stop Search Update - Superintendent Andy Cox, Northamptonshire Police**
5. **Call Care - Louise Musson and Anjali Ninawe**
6. **Action Plans - update**  
**(A) Project Diversity**
7. **Nomination of the Community Co-chair - election result**
8. **Community Information Exchange**  
**(A) Hate Crime Unit**  
**(B) Response from HMO scrutiny panel**
9. **Items for Discussion at the Next Meeting**
10. **Date Of Next Meeting**  
Wednesday 30<sup>th</sup> July, 6:30-8:30pm.

Map and directions at: [www.northampton.gov.uk/guildhall](http://www.northampton.gov.uk/guildhall)

For more information about this meeting please contact:  
Alice Morgan, Community Development Officer



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Tel: 01604 837795



More information about the Forum generally is at: [www.northampton.gov.uk/forums](http://www.northampton.gov.uk/forums)



Facebook page: [www.northampton.gov.uk/dcf](http://www.northampton.gov.uk/dcf)

Please note that this Forum is supported and funded by Northampton Borough Council. The Forum may work in partnership and collaboration with other community groups, councils and local services from time to time. The views expressed and decisions taken by the Forum are not necessarily those of Northampton Borough Council.



## **Code of Conduct for the Forums**

This Code of Conduct sets out the standards that the Forums expect of its members. It aims to provide members with an effective ethical framework in which to do business. It is not intended to be exhaustive, or to cover every eventuality, but sets out some common sense requirements to enable the forums to function smoothly and successfully.

It is the responsibility of the Chair to encourage and enable input from forum members, to ensure all voices are heard.

### **1. Meeting Etiquette**

As an attendee you must comply with the following requirements and any others that may be stated from time to time:

- 1.1** Contribute positively to discussions concerning the issues of the meeting
- 1.2** Be friendly, polite, courteous and respectful at all times to fellow members, and others present
- 1.3** Not insult, abuse or use offensive language or behaviour
- 1.4** Comply with Northampton Borough Councils Equal Opportunities Policy
- 1.5** Demonstrate actively that you are interested in and care about the issue that you are discussing and want to make a positive difference
- 1.6** Show respect for buildings, facilities and equipment being used
- 1.7** Speak only through the Chairman of the meeting and not interrupt, heckle, make distracting noises or gestures
- 1.8** Speak clearly into any microphone provided and comply with any instructions given about its use

### **2. Being Objective**

- 2.1** Your own experience and views should inform, but not dominate or dictate how you participate.
- 2.2** If you have a specific issue with regards to a service matter to raise these can be discussed with a member of staff at the end of the each meeting or you can ask for the appropriate officer details. Meetings attended by other residents are not the place to raise any issues of this nature.
- 2.3** Be Fair
- 2.4** You must have and show respect for the people you deal with, and take their circumstances and personal differences into account. This is about putting equality into practice. The key is simply to respect differences fairly, so that you do not exclude anyone, or treat anyone inappropriately or unfairly because of their particular circumstances.

### **Breaching the Code of Conduct**

If any person's behaviour breaches this Code of Conduct, they will be required to leave the meeting and vacate the premises where it is being held. They will not be permitted to attend future meetings unless they provide satisfactory evidence to Northampton Borough Council that they will comply with the Code – e.g. a letter of apology.

If you would like further information or if you would like to discuss the Code of Conduct please contact Vicki Rockall, Partnerships and Communities Manager at [vrockall@northampton.gov.uk](mailto:vrockall@northampton.gov.uk) or on 01604 837074

### NORTHAMPTON DIVERSE COMMUNITIES EQUALITIES FORUM

Thursday, 13 March 2014

Present: Cllr Anna King (Chair, Northampton Borough Council), Christopher Fray (Northamptonshire Rights and Equality Council), Michelle Grimwood (Black Artist Network), Godwin Kativie, RORH Zimbabwe, Andy Cox (Northants Police), Nick Stevens (Northants Police), Rachel Packman (Northants Police), Pauline Woodhouse (BME SRR Ltd), Vivienne Dixon (Black Artist Network), Anne Wankiiri (Zimwomen Association), Rutendo Wyatsine (Zimwomen Association), Suzanna Storey (Northampton Borough Council), Vicki Rockall (Northampton Borough Council)

#### **1. WELCOMES, INTRODUCTIONS AND APOLOGIES**

Apologies received from Cllr Malpas (Co-Chair) and John Rawlings (Co-Chair), Alice Morgan (Northampton Borough Council), Matthew Toresen (FAN/NVC), and Neelam Aggarwal (NIFF/IHWO)

#### **2. MINUTES AND MATTERS ARISING**

JC suggested that the issue PW raised at the last meeting with regards to a lack of response from Northampton Borough Council was not captured in the minutes. Pauline had made a number of attempts to contact Northampton Borough Council, with regards to a local democracy visit. However, after further reading of the minutes of the last meeting, held on Thursday 23<sup>rd</sup> January, details of PW's difficulties around organising a visit to NBC had been captured and can be found on p. 4 – p. 5 of the minutes.

PW did want to make the forum aware that the visits had since been arranged and she was taking some groups at the end of March. Pauline wanted to thank Northampton Borough Council.

CF, attending on behalf of AR – gave the response that AR issued to the Housing Consultation. Cllr King asked for thanks to be passed onto AR for providing a response on behalf of the forum.

Reference was made to the documents that had been printed, as a result of matters arising from the last meeting in respect of the Park Rangers and Neighbourhood Wardens. All the details can be accessed via Northampton Borough Council website. Cllr King confirmed we have 3 park rangers covering each of the 3 premier parks and 2 additional roaming rangers, with a possibility of a further 2.

VR explained that each of the parks (starting with the premier parks and the bigger parks) will have a Park Management Committee, who will oversee the developments within each of the Parks. The Committee's will be rolled out over the coming months.

### 3. STOP SEARCH - NORTHAMPTON POLICE

**Andy Cox, (Superintendent, Northants Police) Lead for Stop and Search for Northampton – presentation given to the group. A summary of the presentation includes;**

The design of Stop and Search remains on the national agenda – police want to be transparent and identify how they can best communicate with the public

Stop and Search is a good prevention tactic – genuine need for prevention, detention and resolution of crime

The Police recognise that it is important how they communicate and conduct themselves when operating Stop and Search – don't operate with hindsight and the majority of Stop and Searches are innocent

In the last 18 mths, the police have received a lot of support from the community – consultation and engagement has taken place, to identify and rectify how the police are perceived and to improve community confidence

The Police have been on a Journey and want to identify the differences between 11/12 and 13/14;

In 11/12;

- There was no formal mtg structure
- No avenue for public feedback
- It could take 3 months to get the Stop and Search on system analysed and processed
- Form didn't provide grounds for supervisors to assess suitability of stop/search

In 13/14

- Quarterly working group, performance measures, members of the community, intelligence, operational police
- Public feedback form and through PCC office commissioned NREC to survey those that have been and haven't been stopped and searched
- Target for Stop and Search – 72 hrs on system analysed and processed
- Form amended to improve
- Officers communication improved
- Part of a national board
- No targets for stop and search

From 1st April – the police will be introducing a proportionality target – against ethnicity – anything disproportionately fewer than 5% will be green, 5-10% amber and anything over 10% red – this will trigger a response by senior officers.

The Police will also be looking at behaviour detection training, look at types of behaviour which would lead to stop and search and the focus will be more intelligence led

Figures will be published, from April 2014.

JC suggested that the existing form doesn't capture experience; this has to be followed up via the Police's website afterwards. Discussion took place to suggest this should be captured at the time of the Stop and Search.

**ACTION: Andy C will share the form with the group – comments/feedback can be directed to Andy.**

JC suggested there is no age restriction on Stop and Search which was concerning and that young people are not aware; that they can film the Stop and Search and that they can take the name badge of the officer/s carrying out the Stop and Search. AC suggested that the police are making the community aware of these rights and are tapping into community groups that exist

CF –suggested that NREC had made requests to the police for data capturing intimate searches, but were told they could not be given due to cost. AC suggested he was unaware of this request.

**Action: CF to provide details of what is needed and purpose to AC and he will investigate, in effort to provide the information requested.**

CF – suggested that NREC have been commissioned by the PCC's office to carry out independent consultation with regards to Stop and Search. Paperwork handed to the group detailing the research.

**Action: CF to send VR the paperwork, which can be published with the minutes to ensure other group members receive.**

The Forum felt this was an important issue and would like Andy to come back to a future meeting (July's meeting ).

#### **4. PLANNING THE WORK OF THE FORUM - ACTION PLANS**

Group discussion took place with regards to developing some action plans for the Forum. It was felt that Action Plans would be a positive way forward.

VD and SS, attended the forum to discuss some possible project ideas that could be developed in collaboration with the forum.

VD– would like to develop a visual platform for black artists and SS would like to develop a film/musical celebrating diversity, linking into existing community groups.

PW – felt that going to the community groups was the best way to engage. The Forum agreed and felt an action plan should be developed to encompass this.

RW – promoted their International Day for Cultural Diversity which will take place on 26<sup>th</sup> April and their Africa day which will take place on 25<sup>th</sup> May.

The forum felt that the Cultural Diversity Day could be something that the forum can collaborate on – commitment to develop this day in the future, to get wider partners involved to support Zimwomen.

The forum felt there was a gap in terms of being able to share information. Forum members felt that there wasn't a place to share all community events – VR suggested that events that are being planned through the forums will be captured through our events calendar which is on the website and will be updated regularly. PW and JC suggested that this information is not always easily accessible. **Action: Cllr King to speak to the Events and Communications Team – to see if these events can be more accessible and more joined up.**

- In summary the following potential action plans have been identified:

1. Develop a central platform for community events to be advertised and promoted
2. Multi-cultural day – utilising the Arts (encompassing VW's project)

3. Play and film to celebrate diversity – active culture of celebrations – focus groups/documentary to be produced actively promote the forum by engaging and visiting existing community groups – provide research for the film/play

**Action: VR to draft up the action plans – opportunity for some funding to be attached to the action plans – once they have been endorsed.**

JC – suggested that the forum shouldn't lose the focus of discussing key issues; the forum agreed that there should be a balance – the outcomes for the forums to include;

- Empowered local communities with a greater capacity to become involved in community life
- Promote integration and cohesion
- Appropriate support provided to those in most need
- Services are fair, accessible and responsive to individual needs residents and customers feel informed and engaged in service quality and design
- Future developments informed by the views of local people
- Delivery of events to celebrate and enjoy the Town's heritage and culture

JC - Opportunity to tap into Inspirational FM through communications as they are regular attendees of the forums. Cllr King and VR explained that all communications must go through our central team.

## **5. COMMUNITY INFORMATION EXCHANGE**

RW – promoted Zimwomen's International Day for Cultural Diversity which will take place on 26<sup>th</sup> April and their Africa day which will take place on 25<sup>th</sup> May.

## **6. ITEMS FOR DISCUSSION AT THE NEXT MEETING**

## **7. DATE OF NEXT MEETING**

The date of the next meeting is Thursday, 15<sup>th</sup> May.

The meeting concluded at 8:30

Forum Action Plan						
<b>Chair:</b>	Cllr Chris Malpas and John Rawlings		<b>Responsible Forum:</b>	Diverse Communities Forum		
<b>Outcomes identified within the Corporate Plan:</b>	<ul style="list-style-type: none"> <li>Empowered local communities with a greater capacity to become involved in community life</li> <li>Promote integration and cohesion</li> <li>Appropriate support provided to those in most need</li> <li>Services are fair, accessible and responsive to individual needs residents and customers feel informed and engaged in service quality and design</li> <li>Future developments informed by the views of local people</li> <li>Delivery of events to celebrate and enjoy the Town’s heritage and culture</li> </ul>					
<b>Objectives:</b>	<ul style="list-style-type: none"> <li>Bringing together statutory and voluntary organisations, diverse community groups and residents</li> <li>Promoting and encouraging equality</li> <li>Promoting partnership working by statutory and voluntary sector organisations and diverse groups and communities</li> <li>Identifying gaps in provision for diverse communities</li> </ul>					
<b>Actions:</b>						
Action	Owner	Activity (intelligence led)	Timescale	Cost	Measure	Last Updated
Multi-Cultural Festival	Zimwomen – Rutendo Wyatsine	To deliver multi-cultural festival – involving all diverse communities, to be planned and developed through the forum, encompassing Viv Dixon’s visual platform for black artists into the event	September 2014	£3,000	Event delivered – number of attendees	March 14
Develop a platform for all community information to be promoted and published, ensuring its reaching all our communities	NVC – Matthew Toresen/Northampton Borough Council/Alice Morgan	NBC and NVC to work with the forum to look at existing communication methods, ensure these are fit for purpose and widely promoted.	September 2014		Number of communication methods, numbers of groups receiving information	March 14
Play and film to celebrate diversity – active culture of celebrations – focus groups/documentary to be produced actively promote the forum by	NBC – Suzanna Storey/Pauline Woodhouse	Opportunity to increase the attendance at the forums, by engaging community groups, this will also provide research for the film/play	March 2015	£30,000 (bid to be submitted)	Film produced, Play produced, No	March 14

engaging and visiting existing community groups					of community groups engaged, representation at the forum	
Diwali	IHWOW Neelam Aggarwal-Singh	On the day workshops, marketing, insurance, volunteers expenses etc	18 <sup>th</sup> October 2014	£3,000	Deliver a successful Diwali event with workshops to attract maximum participation.	
We were there World War 1 centenary Celebration  7	NubiWise	The planning and delivery of a big event and several smaller ones on a road show in Northants to celebrate contribution from commonwealth people to the war efforts.	Early July. Road show afterwards	£6,000	Improved social cohesion through shared history  Increased awareness of contributions commonwealth people made in WW1  Creation of links so young people can learn from elders through oral history	



# Agenda Item 8b

*Message sent on behalf of Councillor Joy Capstick, Chair, Scrutiny Panel 2 – Management and Regulation of Private Sector Housing (Including HIMO's)*

Dear Alice,

May I thank members of the Northampton Diverse Communities Forum for taking the time to provide a response to the core questions of the Scrutiny Panel. Evidence from expert advisors, desk top research and published papers elsewhere all informed the evidence base of the Scrutiny Review. Their input was highly valued by the Scrutiny Panel.

It is envisaged that the Scrutiny Panel will consider the draft report at its meeting on 30 April, 6pm, Jeffery Room, Guildhall. I will present the final report to the Overview and Scrutiny Committee at its meeting on 9 June 2014, 6pm, Jeffery Room, Guildhall. I will ensure that you receive the link to the agenda of this meeting which will include a copy of the final report of the Scrutiny Panel:

If you require any additional information please do not hesitate to contact me or Tracy Tiff, Scrutiny Officer.

Best wishes

Joy

Councillor Joy Capstick

Chair, Scrutiny Panel 2 – Management and Regulation of Private Sector Housing (Including HIMO's)

Link to the agenda for this meeting, including the draft report:

<http://www.northamptonboroughcouncil.com/councillors/ieListDocuments.aspx?Cid=694&Mid=7483&Ver=4>